

FACILITY CHARGE SHEET
(All prices exclusive of VAT)

CONFERENCE ROOMS

Rooms	Delegates	Daily Rate £	½ Day Rate £
INTERVIEW ROOM	Up to 6 Delegates	From: 75.00	From: 45.00
SYNDICATE ROOM	Up to 12 Delegates	From: 105.00	From: 65.00
SUITE 1	Up to 40 Delegates	From: 145.00	From: 85.00
SUITE 2	Up to 60 Delegates	From: 190.00	From: 105.00
SUITE 3	Up to 120 Delegates	From: 300.00	From: 155.00
SUITE 4	Up to 30 Delegates	From: 125.00	From: 75.00
EXECUTIVE BUSINESS LOUNGE	Up to 35 Delegates	From: 145.00	From: 85.00
ATRIUM/ EXHIBITION AREA	Up to 110 Delegates	From: 300.00	From: 155.00

IT SUITES

Rooms	Delegates	Daily Rate	½ Day Rate
IT SUITE 1	Up To 10 Students & 1 Trainer	From: 240.00	From: 120.00

VIDEO CONFERENCING

Rooms	Delegates	Daily Rate	½ Day Rate	Special Promotional Hourly Rate
VIDEO CONFERENCING EQUIPMENT	UP TO 40 DELEGATES	From: 340.00	From: 180.00	From: 70.00

- * Price for video conferencing includes room hire, set up fee and test call.
- * ISDN call charges if applicable, are additional and available on request.

AV EQUIPMENT

	Daily Rate £	½ Day Rate £
DATA PROJECTOR	From: 90.00	From: 65.00
ELECTRONIC WHITE BOARD	From: 30.00	From: 19.50
PLASMA SCREEN & VIDEO	From: 40.00	From: 25.00
INTERNET ACCESS	From: 25.00	From: 17.50
LECTERN WITH MICROPHONE	From: 15.00	From: 12.00
RADIO MICROPHONE	From: 12.00	From: 8.00
VISUAL PRESENTER	From: 20.00	From: 15.00
LAPTOP	From: 50.00	From: 30.00
DVD PLAYER	From: 20.00	From: 15.00
PORTABLE SCREEN	From: 25.00	From: 17.50
FLIPCHART	From: 15.00	From: 9.00